

Olivehurst Public Utility District



Agenda Item Staff Report

Meeting Date: December 21, 2017

Item description/summary:

Consider Final Revision to Budget for Recruiter for Position of General Manager (Strategic Plan 7.4).

The Board of Directors retained recruiter Wendi Brown to guide it in the recruitment and selection process for the position of OPUD General Manager.

The Board authorized the expenditure of \$10,000. The Board then authorized the expenditure of an additional \$3,200 to perform phone interviews of 13 potential candidates. The recruiter has spent an additional 10 hours beyond the scope of her initial retention.

Consideration of this matter fulfills OPUD Strategic Plan Objective 7.4: Retain Qualified Personnel through a Unique and Competitive Salary/Benefits Package.

Fiscal Analysis:

The budget previously approved by the OPUD Board of Directors is \$13,200.

Employee Feedback

Sample Motion:

Move to approve an amended budget for recruiter Wendi Brown in an amount of \$_____.

Prepared by:

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